

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using ball point pen and send it to:

RYKNELD HOMES LTD, PIONEER HOUSE, MILL LANE, WINGERWORTH CHESTERFIELD, DERBYSHIRE S42 6NG.

Name(s) of Account Holder(s)

Originator's Identification Number

9	7	3	6	5	2
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Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To: THE MANAGER	
<hr/>	
Bank/Building Society	
Address	
<hr/>	
<hr/>	
Postcode	
<hr/>	

Rent Account Reference Number (if known)

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Banks and Building Societies may not accept Direct Debit instructions for some types of account

This is not part of the instruction to your Bank or Building Society.

Home address:

Garage address (complete only if Direct Debit is for garage):

Please state your preferred payment date (tick one box):

7th ☐ 15th ☐ 21st ☐ 28th ☐

Instruction to your Bank/Building Society

Please pay Rykneld Homes Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Rykneld Homes Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Detach along this line

DD11

This Guarantee must be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Rykneld Homes Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Rykneld Homes Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

No English? No problem...

This Form is available in large print, braille and audio tape versions on request. If you or someone you know would like to receive a copy in any of these formats, please Tel: 01246 231111

☎ 01430 457390 (CANTONESE) 廣東話
☎ 01430 457391 (MANDARIN) 國語

本市政府關心閣下，我們希望區內所有的市民都能夠使用我們所有的服務。請致電上列這一號碼，可用廣東話或國語和我們交談。

☎ 01430 457392 (ITALIAN)

Noi ci prendiamo cura di voi. Il nostro obiettivo è quello di dare a tutti i nostri clienti la possibilità di accedere ai nostri servizi. Per parlare in italiano, chiamate questo numero

☎ 01430 457394 (URDU) اُردو

ہم احساس کرتے ہیں کہ ہمارے مقررہ خدمات کے ذریعے تمام زبان بولنے والے لوگوں کو ہمارے خدمات سے استفادہ حاصل کرنے کی سہولت ملے گی۔ اگر آپ کسی زبان میں بات چیت کرنا چاہتے ہیں تو اس سہولت سے فائدہ اٹھائیے۔



☎ 01430 457395 (POLISH)

Dbamy o naszych klientów. Pragniemy, by wszyscy mogli skorzystać z całości oferowanych przez nas usług. Aby porozmawiać w języku polskim, wybierz ten numer telefonu.

☎ 01430 457396 (PUNJABI)

ਅਸੀਂ ਦੇਖ-ਭਾਲ ਕਰਦੇ ਹਾਂ। ਅਸੀਂ ਚਾਹੁੰਦੇ ਹਾਂ ਕਿ ਸਭੇ ਸਾਰੇ ਗਾਹਕ ਸਾਡੀਆਂ ਸਾਰੀਆਂ ਸੇਵਾਵਾਂ ਤੱਕ ਪਹੁੰਚ ਕਰ ਸਕਣ। ਕਿਸੇ ਨਾਲ ਪੰਜਾਬੀ ਵਿਚ ਗੱਲਬਾਤ ਕਰਨ ਵਾਸਤੇ, ਇਸ ਨੰਬਰ ਤੇ ਟੈਲੀਫੋਨ ਕਰੋ।

☎ 01430 457397 (OTHER LANGUAGES)



How to complete the Direct Debit instruction overleaf

Most of the details asked for can be found from your own cheque book. If you refer to one of your cheques and compare it to the example shown below, it will enable you to complete the first four questions of this form.

Money Bank plc Anytown Branch 10 Rent Street, Anytown, AB1 2CD		87-65-43	Sort Code number of your branch
Pay _____		Date _____	
_____ £ _____		MR. D. DEBIT	Name of your account
Cheque No 662244	Branch No 87 :65 :43	Account No 12345678	Number of your account at the branch