

DECISION

Item 04

HCA Registered Provider Number 4608
Company Number 5864912
A Company Limited by Guarantee
Registered in England

Rykneld Homes Ltd
Board Meeting
Minutes of Meeting held on 10 December 2019
The Board Room, Pioneer House, Mill Lane, Wingerworth

Present:

Board Members	J Rennie (JR) C Cupit (CC) A Dale (AD) J Spencer (JS)	L Parkin (LP) A Powell (AP) P Spurr (PS)
RHL Officers	M Finitis (MF) – Co Sec & Minutes L Shaw (LS) Managing Director N Clark (NC) G Bagnall (GB)	M Bishop (MB) L Gebbie (LG) H Summers (HS)

NEDDC None

The meeting commenced at 5:30 pm

	Title	Discussion	By
B78/19	Welcome	The Chair welcomed all to the meeting..	Chair
B79/19	Apologies for Absence & Quorum	The Company Secretary announced that apologies were received from Lynne Thompson. Quorum was established and the meeting commenced.	Co Sec
B80/19	Declarations of Interest	It was noted that the Tenant Board Members had a general interest in all issues as tenants of North East Derbyshire District Council (NEDDC). Parent Members also had a general interest as NEDDC Councillors. However, as these did not cause a conflict of interest, they were not precluded from taking part in discussions or taking decisions.	Chair
B81/19	Outstanding Items	The Company Secretary confirmed that there were no outstanding items to report.	Chair
B82/19	Business Planning	MB presented this report and recommended that the Board meet in January for the purpose of	MB

	Programme	<p>undertaking Business Planning for 2020/21. The two dates and times proposed were the afternoon of Monday, 6 January and the afternoon of Monday, 20 January.</p> <p>The purpose of these sessions will be to review, refresh and update the Business Plan to ensure it supports the objectives identified in NEDDC's Council Plan. The Board will be asked to consider factors impacting current and future service delivery.</p> <p>Agreed</p> <p>To approve the Business Planning session for 20 January and re-arrange the session for 6th January, following suggestions from Board members.</p>	
B83/19	Performance Dashboard – October 2019	<p>MB presented the Performance Dashboard for October, informing Board of the following:</p> <p>Responsive Repairs Completed on target – 99.59% (target – 98.5%)</p> <p>Gas Safety Certificates in Compliance – 100%</p> <p>Average Re-let Time for an Empty Property – 10 days (core target – HTL – 25 days, number of properties improved for lettable standard – 38)</p> <p>New Build & Acquisitions Completed (RP & NEDDC) = 70 (target 70)</p> <p>Average Wait Time for Calls – 47 seconds (target – 50 seconds)</p> <p>92.92% of Rent Collected (October profiled target – 92.43%)</p> <p>Agreed</p> <p>To note the statistics provided on the Performance Dashboard for October 2019.</p>	MB
B84/19	<p>Meeting Type</p> <p>Date</p> <p>Time</p> <p>Venue of Next Meeting</p>	<p>Full Scheduled Board Meeting</p> <p>Thursday, 19 March 2020</p> <p>5:30 pm</p> <p>The Board Room, Pioneer House, Mill Lane, Wingerworth</p>	Chair

Meeting ended at 6:30 pm